

# **LONGNEY AND EPNEY PARISH COUNCIL**

## **MINUTES OF THE ANNUAL PARISH COUNCIL MEETING HELD ON MONDAY 16 MAY 2011**

**THE ANNUAL PARISH COUNCIL MEETING OF LONGNEY AND EPNEY PARISH COUNCIL was held on Monday 16 May 2011, following the Annual Parish Meeting at Longney School**

**PRESENT: Cllrs. Chamberlayne, Finzi, Godwin, and Williams; District Cllr. Littleton, and two residents**

**APOLOGIES: Councillor Dempster**

**ELECTION OF OFFICERS: Chairman: Cllr. Godwin, proposed by Cllr. Chamberlayne, seconded by Cllr. Finzi; Vice Chairman: Cllr. Finzi, proposed by Cllr. Williams, seconded by Cllr. Chamberlayne; Responsible Financial Officer: Cllr. Finzi, proposed by Cllr. Godwin, seconded by Cllr. Chamberlayne; Internal Auditor: Mrs. M. Bullock, proposed by Cllr. Williams, seconded by Cllr. Chamberlayne; Footpaths Officers: Cllrs. Dempster and Finzi, proposed by Cllr. Godwin, seconded by Cllr. Williams; Snow Warden and Emergency Warden: Cllr. Godwin, proposed by Cllr. Chamberlayne, seconded by Cllr. Finzi; Clerk: Colin Squire. Cllr. Godwin thanked Councillors and the Clerk for their work over the past year**

**DECLARATION OF INTEREST IN ANY MATTER ON THE AGENDA: None**

**POLICE REPORT: None given at this meeting**

**THE MINUTES of the Meeting of Monday 14 March 2011 were agreed and signed as a true record of the meeting.**

**MATTERS ARISING: None**

**PLANNING: There had been no new planning applications and no permissions granted**

**COUNTY COUNCILLOR'S REPORT: None given at this meeting**

**DISTRICT COUNCILLOR'S REPORT: Cllr. Littleton reported that the recent SDC elections had resulted in a Conservative majority of one, and that he would be continuing as Chairman of the Planning Committee. There had been no increase in the District Council council tax but there is no restriction on the parish precept. There is concern over possible traffic problems resulting from the proposed development at Sellars Road, Hardwicke**

**CORRESPONDENCE:**

**GAPTC - LOCALISM REPORT FROM CPRE: This report confirms that a Village Design Statement does matter**

**GAPTC - PATA PAYROLL SET UP: The Clerk had spoken to HM Customs and Excise and taken advice that it will not be necessary to register for PAYE until early in 2012, since he is paid on an annual basis at the end of the tax year, otherwise he would have to make a nil-return every month if the Parish Council registered as an employer now**

**NALC - THE CODE OF RECOMMENDED PRACTICE ON LOCAL AUTHORITY PUBLICITY: The policy suggests that a Parish Council should not publish newsletters/information too frequently**

**WEIGHT LIMIT RESTRICTED ROADS: Information could be included on the website**

**NEIL CARMICHAEL MP - FLOOD RISK: It is considered that under the Localism Bill, there is potential for a Parish Council to take Environment Agency money and take responsibility for**

such things as flood protection itself

**SEVERN VOICE - INVOICE AND NOTICE OF NEXT MEETING:** Councillors agreed to a cheque value £65.00 being written for administration of the meeting held in Longney in February

**COMMUNITY FIRST - INSURANCE:** Councillors agreed to a cheque value £393.50 being written for renewal of the insurance premium since it is too late to make alternative arrangements for this year, but suggested that further quotes should be obtained next year due to the considerable increase in premium this year

**FINANCIAL STATEMENT/ANNUAL RETURN:** Councillors approved the accounts for the year 2010/11, and the Annual Governance Statement on the Annual Return was completed

**VILLAGE PLAN:**

a) **GARDEN GROUP:** £35 had been received and paid into the bank for recent use of the garden equipment

b) **HIGHWAY MAINTENANCE:** A few potholes had been filled recently, but the general condition of the lane is still very poor. It was previously understood that it was to have been resurfaced, but this has not happened. County Cllr. Blackburn will be asked to take this up with the Highways Department on behalf of the Parish Council

c) **EMERGENCY WARNING SYSTEM:** No further information

d) **VILLAGE DESIGN STATEMENT:** Now almost completed

e) **WEBSITE/NEWSLETTER UPDATES:** Cricket fixtures and the Hardwicke vehicle weight restriction to be shown on the website

**CLERK'S FEE AND EXPENSES:** This had been included on the agenda as it was expected that the Clerk might have to receive payment at each meeting, but as explained under 'Payroll set-up' in correspondence, this is not necessary at present

**OTHER MATTERS FOR DISCUSSION:**

**PRINTING OF VILLAGE DESIGN STATEMENT:** Councillors agreed to a cheque value £16.00 being written for printing of the village design statement

**INVOICE FOR REPLACEMENT POWER LEAD TO COMPUTER ROUTER:** Councillors agreed to a cheque value £12.57 being written for this replacement part for use with the Parish Council computer

**PROPOSED NEW CRICKET GROUND:** Richard Watts had given a report on the proposal to move the cricket ground to a new location on land at Paterill's Farm. Not more than 28 games of Sunday cricket will be played in any one season. The aim of the club is to encourage young players, of whom nine live in the Parish. Matches usually draw between 5 and 10 spectators, and take place between 2.30pm and 7.30pm on Sundays. Mid-week evening matches occasionally take place. Currently stock boxes (trailers) are used as changing rooms, which are brought in on the day. Any fundraising events will only take place elsewhere not at the ground. Access will be kept locked to prevent the ground from becoming a 'public space'. A request was made that the Parish Council is informed if any additional events are planned. A fixture list will be shown on the website, together with contact e-mail/telephone number(s). The first game is planned to take place on 29 May

**PAST PLANNING APPLICATIONS:** It was agreed that planning applications over four years old may be disposed of, except those over which there has been concern

**VILLAGE TEA PARTY:** The village tea party which took place on the day of the Royal wedding was a very successful event, with around 200 in attendance. Consideration need to be given as to whether the Parish Council should organise an event to celebrate the Diamond Jubilee in 2012

**DATE OF NEXT MEETING:** The next meeting of Longney and Epney Parish Council will take place at

**8pm on Monday 4 July 2011 at Longney School.**

**THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED AT 10.02p.m.**